

BOX ITEM

MAR 19 1958

1082

CONSTITUTION AND BY-LAWS

—OF THE—

Alabama Surgical and Gynecological

ASSOCIATION.



CALDWELL PRINTING WORKS BIRMINGHAM, ALA.

9A316

1
OM



BOX ITEM

CONSTITUTION AND BY-LAWS

—OF THE—

Alabama Surgical and Gynecological

ASSOCIATION.



CALDWELL PRINTING WORKS, BIRMINGHAM, ALA.

ARTICLE VI.

SECTION 1. It shall be the duty of the president to preside at all meetings of the Association, when present ; to give the casting vote ; to see that the rules of order and decorum be properly enforced in all deliberations of the Association ; to sign the approved proceedings of each meeting, and to approve such orders as may be drawn upon the treasurer for expenditures ordered by the Association.

SEC. 2. In the absence of the president the first vice-president shall preside, and in his absence the second vice-president shall preside.

SEC. 3. In the absence of all three, the Association shall elect one of its members to preside *pro tem.*

SEC. 4. It shall be the duty of the secretary to keep a true and correct record of the proceedings of the meetings ; to preserve all books, papers, and articles belonging to the archives of the Association ; to attest all orders drawn on the treasurer for moneys appropriated by the Association by the seal of the Association ; to keep the accounts of the Association with its members ; to keep a register of the members with the dates of their admission and places of residence. He shall collect all moneys due from the members, and pay to the treasurer, taking his receipt for the same. He shall report such unfinished business of previous meetings as may appear on his books requiring action, and attend to such other business as the Association may direct. He shall also supervise and conduct all the correspondence of the Association, and be chairman of the publishing committee.

SEC. 5. It shall be the duty of the treasurer to keep a correct record of all moneys received from the hands of the secretary, giving his receipt for the same ; pay them out by order of the Association, as endorsed by the president, and attested by the seal in the hands of the secretary. He shall also be required to deposit all moneys, not otherwise appropriated by the Association, in some bank in the city of Birmingham.

SEC. 6. It shall be the duty of the president of the Association to appoint a committee of finance, consisting of three memb

of the Association, whose duty it shall be to examine the books of the secretary and treasurer, and report on the same at the next session of the Association.

ARTICLE VII.

Vacancies occurring in the offices of the Association shall be filled by appointment of the president. He shall also have the appointment of all committees not otherwise provided for.

ARTICLE VIII.

This Constitution shall take effect immediately from the time of its adoption.

BY-LAWS.

ARTICLE I.

The Alabama Surgical and Gynecological Association shall meet annually in Birmingham, on the second Tuesday of October, at 12 m.

ARTICLE II.

Fifteen members shall constitute a quorum for business.

ARTICLE III.

The president shall call the meeting to order ; cause the minutes of the previous meeting to be read by the secretary, which, after correction, shall be adopted.

ARTICLE IV.

In case there be no quorum, the meeting shall adjourn from day to day until a quorum be had.

ARTICLE V.

The annual dues of each member shall be \$10, paid in advance.

ARTICLE VI.

The usual parliamentary rules governing deliberative bodies shall govern the business workings of this Association.

ARTICLE VII.

All questions of business before the Association shall be determined by a majority of the votes present, except as to the expulsion or censure of a member, in which case a two-thirds majority vote shall be required.

ARTICLE VIII.

The president shall deliver an annual address at each meeting of the Association.

ARTICLE IX.

The president shall appoint five members, each of whom shall prepare and read an essay or lecture upon some subject of his own selection; the subjects of said essays or lectures being made known to the secretary, and by him to each member of the Association, within the first three months after the adjournment of the Association.

ARTICLE X.

No member of the Association shall absent himself from a meeting of the Association without special permission from the president, or a just and sufficient excuse, to be accepted by the Association.

ARTICLE XI.

The secretary of the Association shall receive, as a compliment, at each annual session, a draft from the president, drawn on the treasurer, for the sum of \$100, for valuable services rendered the Association; he shall also be allowed to present his office expenses, with his annual report, for payment.

ARTICLE XII.

It shall be the duty of the secretary, three months prior to the annual meetings, to notify, by circular letters, the members of the Association, and urge their attendance.

Judicial Council.

A Council, consisting of five members of the Association, shall be elected, whose duty it shall be to take cognizance of and decide all questions of an ethical nature or judicial character that may arise in connection with the Association. Of the five members of the council first appointed, the first on the list shall hold office for five years, the second four years, the third three years, the fourth two years, and the fifth one year; so that one new member shall be elected every year, who shall hold office five years. The said council shall organize by choosing a president and secretary, and shall keep a permanent record of its proceedings. The decisions of the said council, on all matters referred to it by the Association, shall be reported to the Association at the earliest practicable moment for final action. All questions of a personal nature or character, including complaints, reports, protests, and all other questions, or credentials, and applications with accompanying thesis, and admission fee, shall be referred at once to the Judicial Council without discussion.

Standing Committees.

The following are the standing committees of the Association, to be filled by the Judicial Council, and to report at the next annual meeting subsequent to their appointment, viz: Committee of Arrangements, Committee on Publications, Committee on Voluntary Essays. The Committee on Publications shall consist of three members, one of whom, the secretary of the Association, shall also be the chairman of the said committee. The Committee on Voluntary Essays shall consist of five members, whose duty it shall be, in the interval between the annual sessions of the Association, to receive original papers on any subject in surgery or gynecology from any person who may choose to send papers to this Association; to decide upon the merits of these papers, and to select for presentation to the Association such as they may deem worthy of being thus presented.

Publication of Papers and Reports.

No paper or report shall be entitled to publication in the volume for the year in which it shall be presented to the Association unless it be placed in the hands of the committee of publications on or before the first day of November. It must be so prepared as to require no material alteration or addition at the hands of the author. Authors of papers are required to return their proofs in one week after their reception, otherwise they will be passed over and omitted from the volume. The committee on publications shall have full power to omit from the published transactions, in part or in whole, any paper that may be referred to it by the Association, unless specially instructed to the contrary by the Association, which will be determined by it by vote.

Entertainments.

Resolved, That, for the entertainment of the Association and its invited guests, an orator be elected for each year, whose duty it shall be to deliver an address before the Association on some subject of interest to the profession and to the people. Also,

Resolved, That the president shall have power to appoint two members to prepare not less than four subjects for discussion by the Association, one of these members to be appointed for the department of surgery, and one for the department of gynecology.

Resolved, That the Association elect from the worthy specialists of the profession outside of the State twenty-five honorary members, who shall enjoy all the privileges of membership, except not allowed to vote; said members to be exempt from all dues.

Resolved, That the general meeting of the Association shall be confined to the morning sessions from 10 A. M. to 2 P. M., and the evening sessions from 8 to 10 P. M. on the second Tuesday of October of each year, and lasting until the regular order of business shall be finished.

Resolved, That all members shall be required to make at least one contribution to the Transactions of the Association, every three years, or forfeit their membership, and be dropped from the roll,





